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LABORATORY TECHNICIAN

JOB DESCRIPTION

Classification:

Full/part time (benefits/no benefits)

Reports to:

Manufacturing Manager, Chief Horticultural Officer
Chestertown, NY

JOB DESCRIPTION

Objective:

Performs laboratory tests to determine chemical and physical characteristics or composition of solid, liquid, or gaseous materials for such purposes as quality control, process control, or product development.

Essential Functions:

1. Set up, adjust, and operate laboratory equipment and instruments such as microscopes, centrifuge, agitators, viscometer, chemical balance scales, spectrophotometer, gas chromatograph, colorimeter, and other equipment
2. Test materials used as ingredients in the production of marijuana related products
3. Test materials for presence and content of elements or substances such as mycotoxins, cannabinoid levels, heavy metal and related contaminants
4. Record test results on standardized forms and write test reports describing procedures used
5. Prepare graphs and charts detailing results of testing
6. Clean and sterilize laboratory equipment
7. Calibrate laboratory instruments
8. Prepare chemical solutions according to standard formulas
9. Add chemicals or raw materials to process solutions or product batches to correct or establish formulation required to meet specifications

Competencies:

1. Ability to follow and adhere to strict protocols
2. Documentation skills needed to ensure that all steps of any procedure are recorded and are compliant with New York State Department of Health regulations
3. Ability to work collaboratively within the manufacturing department
4. Ability to maintain a sanitary work environment

5. Organizational skills

Supervisory Responsibilities:

This position does not have supervisory responsibilities.

Work Environment:

This is a lab position and will require movement thorough the lab in order to complete duties. Laboratory Technicians will be responsible for the cleanliness and compliance of the laboratory. Laboratory Technicians my come in contact with hazardous materials within the laboratory.

Travel:

Travel is not required as a part of this job. This position will operate exclusively out of the Etain LLC Manufacturing Facility in Chestertown, NY.

Preferred Education and Experience:

1. Bachelors Degree
2. 1-2 years related experience and or training
3. Equivalent combination of education and experience

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.